

WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – December 8, 2011

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:02 p.m. Present were: Mr. Ward, Mrs. Knight, Mr. Geiger, Mr. Parisio, and Mr. Munguia.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Keri Tafuro.

2. AGENDA/MINUTES

- 2.1 Approve Minutes for the Regular Meeting of November 3, 2011. Mr. Ward moved, seconded by Mrs. Knight, to approve the minutes of the November 3, 2011 meeting. The motion passed unanimously with 5 yes votes.
- 2.2 Approve Agenda for December 8, 2011. Mr. Parisio moved, seconded by Mr. Munguia, to approve the agenda for December 8, 2011. The motion passed unanimously with 5 yes votes.

3. ORGANIZATIONAL MEETING

- 3.1 **(Action)** Election of Officers – President, Vice-President & Clerk. Mr. Ward nominated Mr. Parisio for the office of President. Mr. Parisio was elected as President unanimously with 5 yes votes. Mrs. Knight nominated Mr. Geiger for the office of Vice President. Mr. Geiger was elected as Vice President unanimously with 5 yes votes. Mr. Parisio nominated Mrs. Knight for the office of Clerk. Mrs. Knight was elected as Clerk by a vote of 4-0-1 (Mrs. Knight abstained).
- 3.2 **(Action)** Appoint Secretary to the Board. Mr. Geiger stated Dr. Geivett was the Secretary to the Board per the Superintendent's contract. Mr. Ward moved, seconded by Mr. Munguia, to appoint Dr. Geivett as Secretary to the Board. The motion passed unanimously with 5 yes votes.
- 3.3 **(Action)** Authorization of Signatures. Mr. Geiger moved, seconded by Mr. Munguia, to authorize the newly elected officers be authorized to sign for the Board. The motion passed unanimously with 5 yes votes.
- 3.4 **(Action)** Approve Resolution No. 2011-12-09, Board Member Compensation. Mr. Munguia moved, seconded by Mr. Geiger, to approve Resolution No. 2011-12-09. Roll call vote was taken. The motion passed unanimously with 5 yes votes.
- 3.5 **(Action)** Develop Schedule of Regular Meetings for the Year. Mr. Geiger moved, seconded by Mrs. Knight, to approve the Schedule of Regular Meetings for the Year. The motion passed unanimously with 5 yes votes.
- 3.6 **(Action)** Develop Board Calendar. Mr. Geiger moved, seconded by Mr. Munguia, to approve the Board Calendar. The motion passed unanimously with 5 yes votes.
- 3.7 **(Action)** Designate Board Representatives as needed.
 - a. Educators' Hall of Fame Committee (2 members) Mrs. Knight and Mr. Munguia volunteered to sit on the Educators' Hall of Fame Committee for 2012. Mr. Parisio moved, seconded by Mr. Geiger, to approve Mrs. Knight and Mr. Munguia, to be the Board representatives for the 2012 Educators' Hall of Fame Committee. The motion passed unanimously with 5 yes votes.

4. PUBLIC COMMENTS - None

5. REPORTS

- 5.1 **Employee Associations (WUTA & CSEA)** – No reports. Dr. Geivett stated that Mrs. Amaro sent her apologies to the Board, but she went home ill today.
- 5.2 **Principals**

(WHS) Mr. Smith reported:

 - Mr. Smith gave a handout to the Board of upcoming activities.

- He stated the high school had a good fall and is hoping for a strong finish in academics with finals taking place next week.
- Mr. Smith was pleased to announce that this fall WHS had two fall section championship teams – football and volleyball. This is very rare and a tremendous feat. Both JV teams also went 10-0 for the season. They also had successful tennis and cross country seasons.
- WHS has been working very hard on WASC. The WASC Committee lead has already made two visits to the high school.

(WCHS) Dr. Geivett reported:

- Enrollment is still at 22 and he hopes to have one graduate in January. The student has already participated in Reg. to Go at Butte College.
- Mr. Prinz's class had another outing at the park with the Sunbridge Center patients. They also made Christmas cards and decorations for their tree. They have invited the Sunbridge patients for refreshments and a movie on December 14th. This is all part of giving back to our community as well as building character in our students.
- On Thursday, December 15th, they will have a Christmas Breakfast beginning at 8:45 a.m. All Board members are invited.

(WIS) No report.

(MES) Ms. McLaughlin reported:

- She invited the Board and the community to the Fourth Grade Chorus and Mrs. Busler's First Grade Class production of "The Nutcracker Suite" which will be on Thursday, December 15th at 1:00 p.m. and 1:45 p.m. She thanked the maintenance and custodial teams for their hard work in getting the stage ready.
- There is a new and energized PTO group on campus and she wants to support them any way she can. They are working on fundraisers for MES which they really need. The next PTO meeting will be at 6:00 p.m. at Round Table on December 12th.
- They are continuing to explore EDI strategies both in the classroom and during collaboration days. Students are excited about using their white boards. Ms. McLaughlin has been modeling using the white boards in the first grade classes. EDI inspires the students to be happy and engaged.

5.3 Director of Business Services – Ms. Skala deferred until later in the meeting.

5.4 Director of Categorical Programs – CA Physical Fitness Test Report: Mrs. Perez reported:

- She gave a handout to the Board on the Spring 2011 California Physical Fitness Test District Report. The test was given to students in grades 5, 7, & 9 in the Spring of 2011. She went over the results and stated we need some improvement. Management will be working with their staff on ways to improve the physical fitness of our students.
- A handout was given to the Board on LEAs in Program Improvement Year 3. When a LEA advances to PI Year 3 they become identified for Corrective Action and are subject to Title I accountability requirements. The first requirement is to notify parents and the public. Next we have to revise the LEA Plan. After that she will ask for Board approval of the revised LEA Plan which needs to be done by March 10th. Then implementation needs to take place. Ten percent of the LEA Title I allocation needs to be reserved for professional development. New curriculum has been purchased and EDI is being implemented. She invited the Board to stop by the district office if they have additional questions.
- On the last page of the handout it identifies the LEAs that are in the cohort (55 districts). She explained that when you are identified as moderate, the district receives \$100,000 per school and when listed as light, the district receives \$50,000 per school from the Federal Government–Title I. Willows Unified has been listed as moderate. Some of the funds received will go toward helping pay for the textbooks purchased and the EDI training. These funds are to help schools improve with the goal to show improvement.

5.5 Director of Transportation/Facilities Operations – Mrs. Taylor was ill. Dr. Geivett reported that Mrs. Taylor told him that all four buses participated in the inspection today and passed.

5.6 Superintendent – Dr. Geivett reported:

- He thanked the Board for passing the resolution for the Day of the Volunteer. The District sent out 135 thank you notes and he was very pleased with the participation turnout from District employees.
- He gave his congratulations to both Football and Volleyball Section Championship Teams.
- He is continuing to work on the facility use plan and potential agreement for the GCOE pre-school programs to move to Murdock. He has been corresponding with Mary Viegas regarding this. He had a meeting with Mat Amaro to discuss a bid for service to draw up plans and move that project along. GCOE would incur the costs for the improvements of the 700 wing at Murdock.

- The DSLT has been moving along. The main focus has been lesson delivery and PLC works on all the campuses. Everyone is working hard on making improvements and he thinks we are headed in the right direction. It is clear there is a sense of urgency and last week he met with Willows staff and parents to discuss the progress. He is very pleased and proud of the staff members who are putting in their own time to serve on this team.
- He met with Greg Isom and Matt Darlington yesterday regarding the possibility of running a bond campaign in November 2012. Greg will now put a plan of attack together and Dr. Geivett will forward that plan to the Board when he receives it.
- He met with the administrators and fifth grade teachers regarding the possibility of moving the fifth graders to Murdock next year. There hasn't been much opposition to the idea. They all agree that it would be educationally sound to go in this direction. It gives those students one more year to mature. The next step would be to have a parent meeting after the break with the current fourth grade parents.
- He wanted to wish everyone Happy Holidays and wish everyone the best as we go into 2012. With the second half of the year coming up, the Board will have to make some very tough decisions prior to the March 15th deadline for notification of lay-offs for certificated staff. The budget is something we have to deal with every day and it is very cloudy at this point. We are blessed with an outstanding community and their support, employees, and students, but our kids suffer because of the budget. He remains optimistic and we will get through it and make good things happen.

5.7 Governing Board Members

Mr. Munguia – No report

Mr. Geiger – He congratulated Mr. Parisio on his election. He read a card from Bob Kingsley to the Board. He also read a letter from Paul Hendricks stating that his office will officially close on 12/31/11. He thanked WUSD for the many years of working together. He congratulated the sports teams on their successful seasons. He stated it is amazing that three Glenn County schools were in the football section finals. Support for both the football and volleyball teams was amazing from the community.

Mrs. Knight – She thanked the staff and fellow board members for all of their hard work this year and wished everyone Happy Holidays. She also thanked the Knights of Columbus for hosting a dinner prior to the sports banquet.

Mr. Ward – He thanked Mr. Geiger for his leadership this past year. Mr. Ward helped the Knights of Columbus host a dinner for both the volleyball and football teams prior to the final football game. He said it was a lot of fun and a very enjoyable evening. Mr. Ward also commented that the Boys' Soccer Team looks very special this year.

Mr. Parisio – Along with the great fall sports season at WHS, WIS has also had some very successful sports seasons with their volleyball and girls' basketball teams. Boys' basketball will be starting up after the break. He also stated he thought the WHS teams handled themselves very well at the section championship games and had great community support. He also commented that the WHS Boosters Club was selling Christmas trees and there are still a few left. There are also decorations made by the welding department. He thanked Mr. Geiger for his year of service as Board President and said he is looking forward to serving next year.

6. CONSENT CALENDAR

A. GENERAL

1. Accept donation of 8 desktop computers from the U.S. Fish & Wildlife Service. Computers will be located in the WHS Computer Lab.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict requests for Students #11-12-37 through #11-12-38 to attend school in the WUSD for the 2011/12 school year.
2. Approve Interdistrict request for Student #11-12-68 to attend school in another district for the 2011/12 school year.

C. HUMAN RESOURCES

1. Ratify employment of the following WHS Winter Coaches:

Varsity Wrestling – Volunteer	Frank Alves
Varsity Wrestling – Volunteer	Adam Goicoa

J.V. Basketball – Volunteer

Scott Thur

D. BUSINESS SERVICES

1. Approve budget revisions.
2. Approve warrants from 11/2/11 through 11/30/11.

Mr. Geiger moved, seconded by Mrs. Knight, to approve the Consent Calendar. The motion passed unanimously with 5 yes votes.

7. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations:

BP 6163.1	Library Media Centers
BP 6163.2	Animals at School
BB 9123	Clerk
BB 9140	Board Representatives
BB 9323.2	Actions by the Board

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

Mr. Munguia moved, seconded by Mr. Geiger, to approve the additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations. The motion passed unanimously with 5 yes votes

B. EDUCATIONAL SERVICES

1. **(Action)** Approve expulsion of Student #2011/12-03 through the spring semester of the 2011/12 school year. Student to comply with suggested remediation plan. Any violation of the Stipulated Expulsion Order will result in the student's immediate expulsion and lead to a change in placement that could include a neighboring school district without further Board Hearing. Mr. Geiger moved, seconded by Mrs. Knight, to approve the expulsion of Student #2011/12-03. The motion passed unanimously with 5 yes votes.
2. **(Action)** Approve expulsion of Student #2011/12-04 through the spring semester of the 2011/12 school year. Student to comply with suggested remediation plan. Any violation of the Stipulated Expulsion Order will result in the student's immediate expulsion and lead to a change in placement that could include a neighboring school district without further Board Hearing. Mrs. Knight moved, seconded by Mr. Geiger, to approve the expulsion of Student #2011/12-04. The motion passed unanimously with 5 yes votes.
3. **(Action)** Approve expulsion of Student #2011/12-05 through the spring semester of the 2011/12 school year. Student will be dropped from attendance in the WUSD and student has agreed to enroll in the Glenn Adult Program. Mr. Ward moved, seconded by Mr. Geiger, to approve the expulsion of Student #2011/12-05. The motion passed unanimously with 5 yes votes.
4. **(Action)** Approve expulsion of Student #2011/12-06 through the spring semester of the 2011/12 school year. Student to comply with suggested remediation plan. Any violation of the Stipulated Expulsion Order will result in the student's immediate expulsion and lead to a change in placement that could include a neighboring school district without further Board Hearing. Mr. Munguia moved, seconded by Mr. Geiger, to approve the expulsion of Student #2011/12-06. The motion passed unanimously with 5 yes votes.

C. HUMAN RESOURCES

1. **(Action)** Approve Revised CSEA Salary Schedule for 2011/12. Mr. Geiger moved, seconded by Mr. Munguia, to approve the Revised CSEA Salary Schedule for 2011/12. Ms. Skala explained to the Board that the purpose for the change was adding the longevity steps to the salary schedule. The motion passed unanimously with 5 yes votes.

D. BUSINESS SERVICES

1. **(Action)** Approve the 2011/12 First Interim Budget Report (available at the District Office for review). Ms. Skala addressed the Board. She stated that there is still a lot up in the air with the budget. The report provides updated information on attendance, categoricals, and position control. It is also an opportunity to review, as well as revise the out years. From the General Ledger perspective, because

of GASB 54, we had to eliminate two funds and bring them into the general fund. She discussed revenue limits. This is the last year for the federal jobs monies which now support about 2.5 FTEs and some classified positions. Another area we were able to improve on and bring in some additional revenue was class size reduction. The significant change from adoption with revenues was that we finalized some rental agreements with Adult Ed. and ROP programs at the WCHS/District Office site. On the expenditure side we had an opportunity to update because the classified furloughs hadn't been finalized. We are planning for the worst and hoping for the best with the trigger. If it happens, it happens immediately. We do have three days negotiated with the unions to help us offset that. Transportation and Special Ed. would also have cuts if the trigger is pulled. It is important to have reserves to cover the current year and two years out. Districts can have the best of budgets but if they don't have cash, they can be upside down. Multi-year projections still include continued declining enrollment with hopes it may improve with the potential of adding transitional kindergarten and kindergarten classes. Her main concern is that we still face a State deficit in part because of non-funded COLAs; yet costs continue to go up. We are losing federal dollars and have declining enrollment. We are in the same boat as many other districts. Ms. Skala met with Randy Jones of GCOE and he concurred with us being certified as positive at this time. Mr. Geiger thanked Ms. Skala for her dedicated service of putting the First Interim Budget Report together. He commended her for her expertise during the bargaining meetings with the unions. Mr. Geiger moved, seconded by Mrs. Knight, to approve the 2011/12 First Interim Budget Report. The motion passed unanimously with 5 yes votes.

8. **ANNOUNCEMENTS**

8.1 WIS will host their Annual Holiday Band Presentation on December 15th at 6:30 p.m. in the WIS Cafeteria.

8.2 December 16, 2011, is a district-wide Minimum Day.

8.3 There will be a district-wide break from December 19, 2011 – January 2, 2012.

8.4 The next Regular Board Meeting will be held on January 12, 2012, at 7:00 p.m. at the Willows Civic Center.

9. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEM** - None

Mrs. Knight commented that she had a conflict of interest with Item 10.2 and would not be sitting in on the discussion. At 8:10 p.m. the Board took a short recess after the Regular Meeting before going into Closed Session. President Parisio will report out in Open Session upon the conclusion of Closed Session.

10. **CLOSED SESSION**

Closed Session began at 8:27 p.m.

10.1 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (3 cases) Tim Crews v. Willows USD, et.al, Case No. 09CV00697 and Case No. 10CV00860; and Muyassar Al-Rifai, on behalf of her children, v. Willows USD, et. al, Case No. 2:10-CV-02526-MCE-CMK

10.2 Pursuant to Government Code §54957: Public Employee Discipline/Dismissal/Release

11. **RECONVENE TO OPEN SESSION**

11.1 Announcement of Action Taken in Closed Session

At 9:18 p.m. the meeting reconvened to Open Session. President Parisio reported out.

Item 10.1: Update given to Board.

Item 10.2: Information and direction were given to the Superintendent.

12. **ADJOURNMENT**

The meeting adjourned at 9:19 p.m.